



Dr. Radu Wolf, D.D.S.

PAYMENT POLICY ACKNOWLEDGEMENT

We are committed to providing you with the best possible dental care. Our fees reflect our professional commitment to excellence. If you have dental insurance, we are happy to help you receive your maximum allowable benefits. In order to achieve these goals we need your assistance and your understanding of our payment policy. For the convenience of our patient we offer the following methods of payment of fees:

- A. Payment in full by cash, check, bankcard, or alternate financing for each appointment as service is rendered.
- B. For insurance patients we will accept payment for the initial examination directly from the insurance company for that percentage the company will cover. We gladly accept insurance assignments, but require that the deductible and non-covered fees be paid at each visit. In the event of duplicate payment, you will be reimbursed.
- C. Bank charge cards-visa or MasterCard-are accepted.
- D. Major services: Appliances, crowns, bridges. Payment in full up front with courtesy, payment of ½ at the initial appointment and ½ upon completion, or three equal payments per visit. Partials and dentures must be paid in full up front or should not be sent for processing unless payment has been received.
- E. Basic services: Fillings, periodontal treatment, extraction, etc. Payment in full up front with courtesy, payment of ½ at the initial appointment and ½ upon completion, or three equal payments per visit.

Please be aware that any parent bringing a child to our office is legally responsible for payment of all services rendered.

Once an appointment is made please remember this time has been reserved for you. A minimum \$50.00 charge will be made for a failed or cancelled appointment with 48 hours prior notification. This fee covers only a portion of the overhead expenses such as salaries, electricity, heat, etc. which still have to be paid whether you are present or not.

It is important that you realize, however that.....

1. *Your dental benefit program is a contract between you, your employer, and the insurance company. We are not a party to that contract. This office files your insurance as a courtesy to you.*
2. *Our fees generally, but not necessarily, fall within the usual and customary fee structure, determined by your carrier.*
3. *Not all dental services are a covered benefit in all contracts.*
4. *You (not the insurance company) are responsible to us for all of our fees for services rendered to you.*
5. *For patients who have insurance, an ESTIMATE will be given of the benefits that the insurance company is expected to pay, and any co-payment is expected at the time services rendered.*

We will gladly discuss your proposed dental treatment and answer any questions you might have as to the involvement of your dental benefit program in receiving this care. We appreciate the opportunity to serve you.

Signature

Date